



Livingston PUBLIC SCHOOLS

Sinéad Crews
Director of School Counseling
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[Livingston Public Schools](http://LivingstonPublicSchools.org)

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Dear Students and Parents,

Livingston High School students have an opportunity to earn course credits outside of the school district for advanced coursework provided the student adheres to our outlined procedures. This is done through the [Individualized Student Learning Opportunity \(ISLO\) process](#). Please know that our deadline to apply for summer courses through ISLO is **April 1, 2021**.

This year, to make the ISLO application process more accessible, we have created our [online ISLO application](#). Below is an outline of the steps required in the ISLO application process.

STEPS	THINGS TO DO
1	COMPLETE YOUR PERSONAL AND COURSE INFORMATION.
2	EXPLAIN THE REASON FOR TAKING THE COURSE.
3	ATTACH A COURSE SYLLABUS.
4	ISLO APPLICATION SENT TO YOUR PARENT FOR SIGNATURE
5	ISLO APPLICATION SENT TO YOUR SCHOOL COUNSELOR FOR REVIEW
6	ISLO APPLICATION SENT TO SUPERVISOR AND DIRECTOR OF CURRICULUM AND INSTRUCTION FOR APPROVAL
7	FAMILY WILL BE NOTIFIED OF APPROVAL OF ISLO APPLICATION AFTER FINAL REVIEW BY THE DIRECTOR OF CURRICULUM AND INSTRUCTION

Additionally, please review our list of [“pre-approved” ISLO courses](#). You can also find the online application and this list of courses on the [LHS School Counseling website](#). If you have any questions, please contact your School Counselor.

Sincerely,

Sinéad Crews